
Terms of Reference relating to the making of awards to Community and Voluntary Organisations for Larger Long-Term Projects

1. The prime object of the Trust, as given in its Deed, is to support “general charitable purposes”. In accordance with the Trustees’ discretion, support is focused on:

- Disadvantaged young people (up to 25 years)

Organisations applying for funds must be voluntary organisations able to:

- Satisfy the Trustees of their ability to run efficiently and sustain membership.
- Show that they are working to raise funds themselves.
- Operate in the geographical area supported by the Trust (see below) as located within East Staffordshire and South Derbyshire as identified by the following post code areas:

DE11 7; DE11 8; DE11 9; DE11 0;
DE12 6; DE12 8;
DE13 8; DE13 9; DE13 0;
DE14 1; DE14 2; DE14 3;
DE15 9; DE15 0;

Applications will only be considered from registered community organisations. No application will be considered in retrospect.

2. To determine who will be granted longer term grant partnership the charities wishing to be considered will be asked to submit a business plan. Information included in this bid business plan may include (but is not limited to):

- Details of the grant being requested including the time frames for the release of funds. The source of any secondary or supporting funding and the likelihood of obtaining this funding.
- Current financial capital and annual reports for the charity.
- Project objectives/success measures including qualitative and quantitative measures.
- Management structures, staff responsibilities, CVs, processes and procedures of delivery.
- Timescales for implementation and expected longevity.
- Beneficiaries of the funding and target groups analysis and statistics.
- Research into supporting/competitive services and (public/private) providers.

NB: The more thorough and targeted the report the more likely it is to be short listed provided the request is aligned with the Trust's charitable intent.

3. The short listed bids will then be invited to attend a meeting to present to the Trustees to discuss their project in more detail and be prepared to answer questions. If there are two similar requests from different charities the Trust may request that they consider working together and in this case the grant would be made jointly.
4. Projects will not be considered which are:
 - Related solely to the promotion of religious or political interests.
 - For profit-making organisations.
 - For the repayment of debts or retrospective grants.
 - For individual benefit.
 - For the direct benefit of educational establishments or activities which are the responsibility of the County, or Local Education Authority. Youth Groups using such establishments and those which are extra-curricular, may be considered for assistance in instances where provision is not made through the Local Education Authority.
5. By receiving the awards, recipients also agree to take part in appropriate publicity to promote the project and the Trust's activities. Beneficiaries of the charitable activity need to approve any publicity materials produced before they are issued.
6. Grants may also provide for wages/salary of workers/staff needed to implement the project where necessary.
7. It is anticipated that long term grants and partnerships will usually be in force for up to three years. In most cases funding will be reviewed and awarded annually provided the charity is able to demonstrate progress against the agreed objectives and that other conditions for delivery are still in place. These arrangements will all be clarified in the contract issued at the time the funding is agreed.
8. All grants will be agreed at the discretion of the Trustees, there is no right of appeal for unsuccessful bids.

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